

Informational brochures provided by the Indiana Department of Education include:

- **No Child Left Behind Act**
- **Parents' Right to Know about Teacher Qualifications**
- **School Improvement**
- **School Choice**
- **Supplemental Educational Services (SES)**



For additional information please visit these websites:

www.nochildleftbehind.gov
www.doe.state.in.us/TitleI/welcome.html
www.ed.gov

Indiana Department of Education
Room 229, State House
Indianapolis, IN 46204-2798
Telephone: (317) 232-0540
Toll Free: 1-877-418-7240
Fax: (317) 233-6502
www.doe.state.in.us/TitleI/welcome.html



*Supplemental
Educational Services
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Division of Compensatory Education

Telephone: (317) 232-0540
Toll Free: 1-877-418-7240

Receiving Supplemental Educational Services: A How-To Brochure

Parents have options and rights under No Child Left Behind. As part of the school improvement plan, some Title I schools must offer Supplemental Educational Services (SES) to their students. This brochure is designed to help parents understand SES, the process for eligibility of services, choosing a provider, and additional questions to ask your school and district about SES.

STEP 1: UNDERSTANDING SUPPLEMENTAL EDUCATIONAL SERVICES

A School that does not make consecutive Adequate Yearly Progress (AYP) on ISTEP+ for three years must offer *supplemental educational services* and public school choice to their students.

What are Supplemental Educational Services?

Supplemental Educational Services are additional academic services outside the school day/year (such as tutoring, remediation, or other academic interventions) in reading, language arts, and math.

Additional assistance is paid for by the corporation as a condition of being identified for school improvement, Year 2.

Who is eligible?

Students must qualify for Free or Reduced lunch in their school to be eligible for SES. If a student is eligible for both SES and school choice, the parent must choose whether or not to move to another school or participate in SES.

If funds are not sufficient to serve all eligible students, then the corporation must prioritize based on academic need.

STEP 2: CONTACT FROM YOUR SCHOOL OR CORPORATION

Schools that are identified for improvement must inform parents of eligible students about the availability of supplemental services (this can usually be done with a letter). The school or corporation may set a deadline for responses and wait to hear from parents.

The State provides an approved list of service providers each year. When parents are contacted about the availability of services, they should have access to the entire list of state-approved supplemental service providers, but should choose one that is geographically reasonable. The school can help parents select a provider.

Parents must inform the school/district of the provider they have chosen for their child within the time limit set by the school or corporation.

STEP 3: CONTACT THE PROVIDERS

Your school or corporation will contact the providers chosen by parents. A contract will be established between the school and the provider, in consultation with the parents of each participating student.

Some things to consider:

There are several questions you should think about when selecting an SES provider. A few examples are:

Who will provide transportation?

The school and corporation are not required to provide transportation for SES. In most cases it will be the parents' responsibility to get the child to the place of service.

How can I choose the right program for my child?

Supplemental Educational Services can help students who are having trouble in reading, writing, or math. Report cards, ISTEP+ scores, and teacher input can be helpful ways to determine the best service for your child. Contact your child's teacher if you need assistance.

How will the provider get paid?

Your school corporation will contract with the provider for services. Payment will be made directly from the school corporation to the provider.

How will the agreement be terminated if the provider is unable to meet the goals in the agreement and/or the parent is unsatisfied with services?

If you are unsatisfied with the quality of services, you will need to know how to end the contract and find out whether or not another provider will be available for you.

What if I haven't been contacted by my school or corporation?

Contact your school for more information or visit the website for the Indiana Department of Education for a full list of schools identified for improvement.

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